

PERSONNEL COMMITTEE

6 JUNE 2011

EXTRACT OF MINUTES OF CABINET HELD 16 MARCH 2011

REPORT OF HEAD OF DEMOCRATIC SERVICES

Contact Officer: Nancy Graham Tel: 01962 848 235 email
ngraham@winchester.gov.uk

RECENT REFERENCES

[CAB2140](#) – Staff Travel Plan, 16 March 2011

EXECUTIVE SUMMARY:

This Report contains an extract of the minutes of the meeting of Cabinet held 16 March 2011 that the Committee may wish to refer to regarding the item referred to above.

RECOMMENDATION:

To consider and make any necessary decisions on the matters contained in the minute extract.

PERSONNEL COMMITTEE

6 June 2011

EXTRACT OF MINUTES OF CABINET HELD 16 MARCH 2011

REPORT OF HEAD OF DEMOCRATIC SERVICES

Cabinet - 16 March 2011

1. **TRAVEL PLAN – WINCHESTER CITY COUNCIL**
(Report [CAB2140](#) refers)

Cabinet noted that the Head of Access and Infrastructure had worked closely with the Assistant Director (High Quality Environment) to produce the Travel Plan, as it would contribute towards the Climate Change Programme. The Travel Plan was considered to be a starting point which could be utilised to develop proposals further.

At the invitation of the Chairman, Councillor Godfrey welcomed the proposed adoption of a Travel Plan. However, he raised a number of detailed points:

- Although travel by train was to be encouraged, he did not wish the use of rail warrants to continue, as he considered that they were often more expensive than travel on the day;
- He queried the financial benefits to staff of the staff cycle salary sacrifice scheme;
- Consider the possibility of loans for rail season tickets;
- Consider joining the County Council's car share scheme;
- Re-examination of the existing staff lease car scheme;
- Suggestion that the Report be submitted to a future Personnel Committee for its consideration.

Cabinet welcomed the suggestion that the Report be considered by Personnel Committee. The Chief Executive confirmed that the car lease scheme for staff has been subject to a number of changes in rates and allowances, and a further review was currently ongoing which would be reported back to Members in due course.

The Head of Finance advised that work was also ongoing regarding possible alternatives to rail warrants.

A number of comments were made regarding the benefits of the bike purchase salary sacrifice scheme.

The Head of Access and Infrastructure confirmed that the County Council would be contacted regarding the possibility of joining their car share scheme. It was proposed

that there would be an annual review of the Travel Plan and staff would be involved in its development.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That the Travel Plan be agreed and implemented.
2. That a Report be brought back to Cabinet after 12 months to consider taking further action to achieve targets.
3. That both the Report and the annual review be submitted to Personnel Committee for its consideration.